

Ontario-Montclair School District  
Regular Meeting of the Board of Trustees

# AGENDA

Thursday, July 11, 2019

Chino Basin Water Conservation District  
Waterwise Community Center  
4594 San Bernardino Street  
Montclair, CA 91763

Closed Session: 3:00 PM  
Open Session: 7:00 PM



“Our Community, Our Children, Our Commitment, Our Future”

Board of Trustees:

Sonia Alvarado  
Kristen Brake  
Sarah S. Galvez  
Elvia M. Rivas  
Alfonso Sanchez



### *Mission Statement*

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

### *Misión*

El Distrito Escolar de Ontario-Montclair, está comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

## Board of Trustees

Elvia M. Rivas - President  
Sarah S. Galvez - Vice President  
Kristen Brake - Clerk  
Sonia Alvarado - Member  
Alfonso Sanchez - Member

## Board Secretary

Superintendent  
Dr. James Q. Hammond

## Cabinet

Phil Hillman, Chief Business Official, Business Services  
Tammy Lipschultz, Assistant Superintendent, Learning & Teaching  
Hector Macias, Assistant Superintendent, Human Resources  
  
Irma Sanchez, Executive Assistant to the Superintendent



# ONTARIO-MONTCLAIR SCHOOL DISTRICT

## BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at [www.omsd.net](http://www.omsd.net), Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making "*at large*"<sup>1</sup> body. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

### WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The board president, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the superintendent.

#### 1. Comments from Visitors

**Yellow  
speaker slip  
to be turned  
in before  
Recognitions/  
Presentations**

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

<sup>1</sup>At large meaning board members must reside within Ontario-Montclair School District boundaries.

## ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

### 2. Accessibility, Special Accommodation

**Individuals requiring special accommodations or modifications**, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to four minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **12 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 12-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

**NOTICE:** The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The district hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Governing Board no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

## **DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR**

### **AVISO DE LA MESA DIRECTIVA**

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en [www.omsd.net](http://www.omsd.net), que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que elabora políticas<sup>1</sup>. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

### **QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA**

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

#### 1. Comentarios de los visitantes

**La hoja amarilla para dirigirse a la mesa directiva debe ser entregada antes de los Reconocimientos/ Presentaciones**

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

<sup>1</sup>Significa que los miembros de la mesa directiva deben vivir dentro de los límites de residencia del Distrito Escolar de Ontario-Montclair.

## DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

### AVISO DE LA MESA DIRECTIVA

#### 2. Accesibilidad, Acomodación especial

**Los individuos que requieren acomodaciones o modificaciones especiales**, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cuatro minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **12 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 12 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

**AVISO:** Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**A G E N D A**

**Thursday, July 11, 2019**

**Meeting Location**

Chino Basin Water Conservation District  
Waterwise Community Center  
4594 San Bernardino Street, Montclair, California 91763

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones, pagers, and other electronic devices while the meeting is in session.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

**A. PUBLIC MEETING – 3:00 PM**

**BOARD OF TRUSTEES**

**CALL TO ORDER**

\_\_\_\_\_ **Ms. Alvarado**

**COMMENTS FROM THE PUBLIC**

\_\_\_\_\_ **Ms. Brake**

\_\_\_\_\_ **Ms. Galvez**

**CLOSED SESSION**

\_\_\_\_\_ **Ms. Rivas**

\_\_\_\_\_ **Mr. Sanchez**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_ **Vote** \_\_\_\_\_

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

**1. Personnel Actions**

- a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

**2. Superintendent's Evaluation**

**3. Conference with Legal Counsel**

- a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2):*
- Two (2) Cases

**4. Negotiations/Public Employee Evaluations**

- a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*  
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources  
Employee Organizations: OMTA and CSEA Chapter # 108

**ADJOURNMENT OF CLOSED SESSION**

**B. RECONVENE TO OPEN SESSION – 7:00 PM**

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

**D. ADOPTION OF AGENDA**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**E. RECOGNITIONS/PRESENTATIONS: NONE**

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5)**

Visitors wishing to comment on agenda items should request recognition by the Board President at the time the Board is considering the item. The Board will hear such comments by visitors before the Board members discuss the items and prior to the vote of the Board.

All individual comments shall be limited to 4 minutes, unless the time limit is waived by action of the Board. The maximum time allowed for the Board to hear various comments on the same subject will be 12 minutes, unless such time limit is waived by action of the Board.

The Board of Trustees welcomes comments and/or questions from visitors. Should you wish to address the Board, you may voluntarily complete a yellow speaker information form located at the table in the lobby, the auditorium podium, or obtain from the Executive Assistant to the Superintendent. The form should be submitted to the Executive Assistant before the Recognitions/Presentations section on the Agenda.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take Board action on anything not listed on the agenda.

1. Comments or questions from visitors on District matters not on the agenda or agenda matters items will be heard at this time.

**G. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

This listing provides an opportunity for the Board of Trustees to hear reports and communications from employee associations as listed. All reports are limited to five (5) minutes.

1. Ontario-Montclair School Teachers Association (OMTA)
2. California School Employees Association (CSEA) Chapter # 108



## H. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

### a. Superintendent's Office

a1. Thursday, May 16, 2019, Regular Meeting Minutes of the Board of Trustees:  
Approval (Ref. a 1.1-8)

a2. Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs) and Exhibits (Es) as Listed (*Additional Supporting Information Available Under Separate Cover*): **Approval**  
(Ref. a 2.1-2)

#### Superintendent's Office

BP & AR 0420.4: Charter School Authorization

BP & Exhibit 0420.41: Charter School Oversight

BP & AR 1312.1: Complaints Concerning District Employees

BP & AR 1312.3: Uniform Complaint Procedures

AR 1340: Access to District Records

BB 9323.2, Exhibit 1, and Exhibit 2: Actions by the Board

#### Business Services

BP 3100: Budget

BP & AR 3250: Transportation Fees

BP & AR 3260: Fees and Charges

BP 3510: Green School Operations

BP & AR 3511: Energy and Waste Management

AR 3514: Environmental Safety

BP & AR 3515.4: Recovery for Property Loss or Damage

BP 3540: Transportation

#### Human Resources

BP & AR 4030: Nondiscrimination in Employment

AR 4161.1; 4361.1: Personal Illness/Injury Leave

BP 4119.22; 4219.22; 4319.22: Dress and Grooming

AR 4261.1: Personal Illness/Injury Leave

AR 5125.2: Withholding Grades, Diploma and Transcripts

BP & AR 5131.2: Bullying

BP & AR 5132: Dress and Grooming

E 5145.6: Parental Notifications

#### Learning & Teaching

BP & AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction

BP 6142.6: Visual and Performing Arts Education

**b. Business Services**

- b1. Acceptance of Warrant Registers: Fund 01 Batch # 3497-3500, 3502, 3504, 3505, 3509, 3512-3519, 3525, 3527, 3530, 3532-3536, 3538-3544, 3539-3544, 3546, 3564, 3569-3572; Fund 12 Batch # 3501, 3529, 3537; Fund 13 Batch # 3503, 3528; Fund 21 Batch # 3506-3508, 3510, 3511, 3520-3524, 3545, 3547-3562, 3565-3567; Fund 40 Batch # 3568; Fund 67 Batch # 3496, 3526, 3531, 3563: **Approval** (*Additional Supporting Information Available Under Separate Cover*)
- b2. Purchase Orders 395339 – 395347 and 400441-400524: **Approval** (*Additional Supporting Information Available Under Separate Cover*)
- b3. Purchasing and Contracts Report: **Approval** (Ref. b 3.1-10)

**c. Human Resources**

- c1. Certificated Personnel Recommendations Report # CERT192-0711 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination: **Approval** (Ref. c 1.1-2)
- c2. Classified Personnel Recommendations Report #CLA192-0711 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Short Term Classified Substitute Assignments; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination: **Approval** (Ref. c. 2.1-3)

**d. Learning & Teaching: NONE**

**I. DISCUSSION/ACTION/PUBLIC HEARING: NONE**

**J. CALL OUT OF CLOSED SESSION ACTIONS**

**K. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES**

**L. COMMENTS BY THE SUPERINTENDENT**

**M. INFORMATION/ANNOUNCEMENTS**

- M1. Students Return to School August 7, 2019 for the 2019-2020 School Year: **Information**
- M2. Future Agenda Items  
(*Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322*)

**INFORMATION/ANNOUNCEMENTS (Continued)**

M3. Next Regular Board Meeting:

**July 25, 2019 at 7:00 PM (Open Session) \***

**Linda Vista (MPR)**

**1556 Sultana Ave.**

**Ontario, CA 91761**

**\*Time and location may change.**

**Please refer to posted agenda or visit our District website.**

**N. ADJOURNMENT**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Vote by Trustees: Ayes:** \_\_\_\_\_ **Noes:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**NOTICE:** Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.

The district hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at Briggs Education Center, 950 West D Street, Ontario CA 91762, during the regular business hours of 8:00 a.m. to 4:30 p.m.

# Presentations/Recognitions

---

Presentations/Recognitions:

**NONE**

# Consent Calendar

(a) Superintendent's Office

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

July 11, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Minutes of the May 16, 2019 Regular Meeting of the Board of Trustees**

---

**REQUESTED ACTION**

Approve the Minutes of the May 16, 2019, Regular Meeting of the Board of Trustees.

**BACKGROUND INFORMATION**

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees for May 16, 2019.

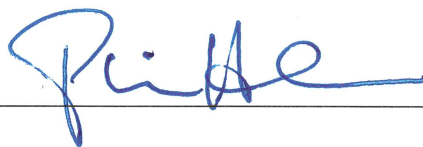
Prepared by: James Q. Hammond, Superintendent \_\_\_\_\_



**FINANCIAL IMPLICATIONS**

None.

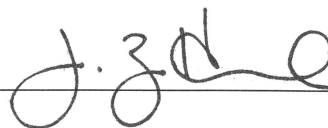
Reviewed by: Phil Hillman, Chief Business Official \_\_\_\_\_



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on May 16, 2019.

Approved by: James Q. Hammond, Superintendent \_\_\_\_\_



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR BOARD OF TRUSTEES MEETING**  
Thursday, May 16, 2019

**MINUTES**

**A. CALL TO ORDER**

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 6:30 PM by President Elvia M. Rivas. The meeting was held at Oaks Middle School (Multipurpose Room), 1221 S. Oaks Avenue, Ontario, CA 91762.

**ROLL CALL**

**Trustees Present:** Elvia M. Rivas, President; Kris Brake, Clerk; and Trustees Sonia Alvarado and Alfonso Sanchez. Trustee Sarah Galvez was absent.

**Administrators Present:** Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

**COMMENTS ON CLOSED SESSION ITEMS**

No Comments were made at this time.

**ADJOURNED TO CLOSED SESSION**

On a motion by Trustee Brake, seconded by Trustee Sanchez, the Board entered into Closed Session at 6:30 PM by a unanimous, 4-0-0 vote. Trustee Galvez was absent.

**B. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 7:02 PM.

**EMPLOYEE REPRESENTATIVES IN ATTENDANCE**

Employee Association Representatives attending the Board Meeting was California School Employees Association Chapter # 108 President Chris Vargas-Rojas and Ontario-Montclair Teachers Association Vice President Tracy Taylor.

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Flag salute was led by Helen Copo (6<sup>th</sup> grade student) from Elderberry Elementary School. Student was introduced by Principal Alicia Brewer.

**D. ADOPTION OF AGENDA**

Trustee Rivas announced Trustee Galvez would not be in attendance at the Board Meeting due to illness.

Upon a motion by Trustee Brake and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 4-0-0 vote by the Board of Trustees. Trustee Galvez was absent.



## **E. RECOGNITIONS/PRESENTATIONS**

1. Awards Presentation for Students Receiving the Pathway Seal of Biliteracy as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching.

The Board of Trustees congratulated all of the recipients of the Seal of Biliteracy designation.

Trustee Brake thanked the families who supported and encouraged the students through this journey.

Trustee Rivas shared that it takes everyone working collaboratively to support our OMSD students and she thanked staff for their efforts on this accomplishment. Trustee Rivas shared some history of how a second language was often discouraged by families because of the stigma. Additionally, she commended the families who support the students through this process because she felt this was a huge accomplishment for the students. Trustee Rivas shared that this is one more tool for students to have in their educational journey.

Superintendent Dr. Hammond thanked teachers, classified staff, and administrators who have inspired these students to pursue the second language designation. Superintendent Dr. Hammond shared that the world is getting smaller because of the technology that is now available and it will only continue to shrink. He also shared that this designation will only support students as they grow and interact with people from various backgrounds and cultures in their lifetime.

2. Awards Presentation for the 2019 Scholastic Achievement Award Recipients as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching; Dr. Marco Villegas, Director; Wayne Bradley, Coordinator; Dr. Anthony Ortiz, Director.

Victoria Arrellano Garcia, 3<sup>rd</sup> grade student from Central Language Academy recited her poem to the Board. The poem was written in memory of John Carlos Macias, the student from Vernon Middle School who lost his life due to a tragic automobile accident near the school.

The Board of Trustees congratulated the 2019 Scholastic Achievement Award recipients and thanked their families for their support and encouragement. The Board also thanked staff for the publication of the Poetry booklet.

Superintendent Dr. Hammond acknowledge how proud he is of these students and that OMSD does not have a facility large enough to recognize all of the OMSD 2019 Scholastic Achievement Award recipients and therefore the students being recognized at the Board Meeting were a small sampling of the students who did receive recognition at their respective school sites.

Additionally, Superintendent Dr. Hammond recognized Dylan Ventura (MathCON) and Austin Leong (Spelling Bee) for competing at a National Level and always representing OMSD with distinction.

Superintendent Dr. Hammond thanked the Board of Trustees for their ongoing support of these experiences and opportunities.

3. Recognition of the Ontario-Montclair School District's Retirees for the 2018-2019 School Year, as Presented by Hector Macias, Assistant Superintendent, Human Resources.

The Board of Trustees and Superintendent Dr. James Q. Hammond thanked the 2018-2019 Retirees for their years of service and ongoing commitment to the students and families of OMSD.

4. Preliminary May Revise Update as Presented by Phil Hillman, Chief Business Official.

The Board thanked staff for the presentation.

Trustee Brake shared that while the information may sound a bit gloomy in terms of projections, she felt optimistic.

## **PUBLIC COMMENTS**

Glen Wong thanked everyone for what he described as another great school year in OMSD. Mr. Wong shared that he liked that staff was fiscally responsible which in turn allows staff to provide a world-class education to OMSD students. Mr. Wong expressed his desired to have everyone unite for the same cause and advocate for better funding for schools. Mr. Wong spoke in regards to uniting to find other ways to increase the District revenue. He also shared a few ideas that he felt would benefit OMSD.

Kara Rooney filled out a yellow speaker slip but did not come up when the Board President called for her. Ms. Rooney, from the Family Assistance Program shared some literature with Irma Sanchez prior to her departure and asked that she share it with the Board.

## **COMMENTS FROM EMPLOYEE REPRESENTATIVES**

1. Ontario-Montclair Teachers Association (OMTA)

Tracy Taylor congratulated the students who received recognition during the Board Meeting and thanked the teachers who supported these students. Ms. Taylor also thanked and congratulated the retirees.

Ms. Taylor thanked the District for participating in negotiations utilizing the new interest based bargaining process. She shared that negotiations had concluded, the association is currently awaiting the voting process, and that she hoped to have results on Tuesday. Ms. Taylor shared her gratitude for the salary increase and the changes to the contract and MOU, which supports improve collaboration. Ms. Taylor invited everyone to work as a team to support better funding for schools and asked that everyone wear red next Wednesday in support of those who will be in Sacramento advocating for better funding for schools and asked that everyone call our local legislators.

2. California School Employees Association (CSEA) Chapter #108

There were no comments made.

## H. CONSENT/INFORMATION CALENDAR

On a motion by Trustee Brake, seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Consent/Information Calendar with the exception of agenda item a1 (it was pulled for separate motion)**, by a unanimous 4-0-0 vote by the Board of Trustees. Trustee Galvez was absent.

### a. Superintendent's Office

**PULLED FOR SEPARATE MOTION, Agenda Item a1**, Adoption of Resolution 2018-19-34, Board Remuneration for Trustee Alfonso Sanchez;

### b. Business Services

**APPROVED, Agenda Item b1**, Acceptance of Warrant Registers: Fund 01 Batch # 2882, 2884-2887, 2890-2892, 2894-2902, 2906-2911, 2913-2916, 2918, 2920-2924, 2930-2932, 2935, 2939, 2940, 2950, 2952-2954, 2957-2969, 2971-2987, 2994, 2995, 3000-3002, 3006-3013, 3015, 3016, 3018-3023, 3025, 3026, 3030-3033, 3035, 3038-3040, 3042-3048, 3696, 3805, 5860; Fund 12 Batch # 2903, 2904, 2912, 2917, 2942, 2996, 3003; Fund 13 Batch # 2893, 2934, 2970, 2999, 3017, 3049; Fund 21 Batch # 2883, 2888, 2926-2928, 2933, 2936-2938, 2943-2946, 2948, 2951, 2956, 2988-2993, 3004, 3005, 3014, 3024, 3027, 3028, 3034, 3036, 3041; Fund 25 Batch # 2925, 3037; Fund 35 Batch # 2947, 3029; Fund 40 Batch # 2949, 2955; Fund 67 Batch # 2889, 2905, 2919, 2929, 2941, 2997, 2998. *Additional supporting information was made available under separate cover*

**APPROVED, Agenda Item b2**, Purchase Orders 394648-394863. *Additional supporting information was made available under separate cover;*

**APPROVED Agenda Item b3**, Purchasing and Contracts Report;

**APPROVED, Agenda Item b4**, Acceptance of Gifts/Donations;

**APPROVED, Agenda Item b5**, 2019-2020 Section 125 Flexible Benefit Plan Adoption Agreement. *Additional supporting information was made available under separate cover;*

**APPROVED, Agenda Item b6**, Adoption of Resolution 2018-19-35, Notice of Intention to Grant Pipeline Easement at Vernon Middle School to Monte Vista Water District;

### c. Human Resources

**APPROVED, Agenda Item c1**, Certificated Personnel Recommendations Report # CERT189-0516 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2(b); Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination;

**APPROVED, Agenda Item c2**, Classified Personnel Recommendations Report #CLA189-0516 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination;

**Learning & Teaching: NONE**

### **Superintendent's Office**

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item a1**, Adoption of Resolution 2018-19-34, Board Remuneration for Trustee Alfonso Sanchez, by a vote of 3-0-1 by the Board of Trustees. Trustee Sanchez abstained and Trustee Galvez was absent.

## **I. DISCUSSION/ACTION/PUBLIC HEARING**

### **Learning & Teaching**

The **Public Hearing** opened at 8:36 PM for public comments of **Agenda Item II**, Public Hearing regarding the Proposed 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Service Plan. The Public Hearing closed at 8:37 PM. There were no comments.

### **Business Services**

The **Public Hearing** opened at 8:37 PM for public comments of **Agenda Item II**, Public Hearing regarding the Proposed 2019-2020 Ontario-Montclair School District (OMSD) Special Education Local Plan Area (SELPA) Annual Budget Plan. The Public Hearing closed at 8:38 PM. There were no comments.

## **J. CALL OUT OF CLOSED SESSION ACTIONS**

Hector Macias, Assistant Superintendent, Human Resources reported the following action taken from Closed Session:

On a motion by Trustee Sanchez, a second by Trustee Brake, and a vote of 4-0-0, the Board of Trustees voted to appoint employee #67 as Assistant Principal, Serrano Middle School. Trustee Galvez was absent.

On a motion by Trustee Brake, a second by Trustee Sanchez, and a vote of 4-0-0, the Board of Trustees voted to appoint Winfred Roberson as Principal, Mariposa Elementary School. Trustee Galvez was absent.

## **K. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS**

Trustee Brake shared that we can all work collaboratively to support our students. She shared we are here for students and families and asked that we remember that on a daily basis. She wished everyone a wonderful summer.

Trustee Alvarado thanked everyone for attending the Board Meeting. Trustee Alvarado shared that her small token of appreciation was made in regards to the hard and important work everyone does for the betterment of our students. She shared her appreciation of Classified and Certificated staff. Finally, Trustee Alvarado shared her support for working collaboratively to support better funding for schools.

Trustee Rivas congratulated all of the honorees and thanked Ontario Police Department for their service. Trustee Rivas shared that she attended the 59<sup>th</sup> Annual Police Recognition Luncheon and that she was moved to see the stories of the lives they have positively impacted and the important work they performed for the well-being of our community. Additionally, Trustee Rivas shared about the

**(Ref. a 1.6)**

support the LEO (Law Enforcement Organization) organization gave Leslie Becerra (OMSD student who was hit by a car) and thanked them for their generous donation of a wheelchair. Trustee Rivas invited the community to attend the Kiwanis 62<sup>nd</sup> Annual Breakfast Fundraiser. The \$5.00 breakfast funds will go to a good cause and in support of our students. Trustee Rivas also shared that she along with her Board colleagues would see everyone at the upcoming promotion ceremonies.

## **L. SUPERINTENDENT'S COMMENTS**

Superintendent Dr. Hammond shared that we are wrapping up another successful school year. He thanked classified and certificated staff for their support and for another outstanding job. He shared that the recognitions at the Board Meeting were a snapshot of all of the hard work and support our students receive.

Superintendent Dr. Hammond shared that during his nine (9) years of service, he has had the honor of serving the OMSD community, he is still amazed with the wonderful opportunities that our OMSD students have because of the support from our community and staff. Superintendent Dr. Hammond shared some of these examples such as the Opera, Students of the Month Recognition (violin soloist performance), Newcomer Program, Cross Country, IB Exhibitions, and many others.

Superintendent Dr. Hammond shared that he is very proud of the commitment from the classified staff, certificated staff, and administrators. He shared his appreciation for how each school site has their individual ways of building a sense of community within their school sites. He shared about his experience at the picnic day Vineyard STEM where he had the opportunity to have lunch with nearly 1,000 students, staff and family members that participated.

## **M. INFORMATION/ANNOUNCEMENTS**

M1. Received for information the Program Self-Evaluation Annual Report for State Funded Preschool, which will be submitted to the California Department of Education.

M2. Announced the last day of school for the 2018-2019 School Year will be May 23, 2019. Students return on August 7, 2019 for the 2019-2020 School Year.

M3. Future Agenda Items  
**(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)**

M4. **Next Regular Board Meeting**  
**June 13, 2019 at 7:00 PM (Open Session) \***  
**Chino Basin Water Conservation District**  
**Waterwise Community Center**  
**4594 San Bernardino Street, Montclair, California 91763**  
\*Time and location may change.  
Please refer to posted agenda or visit our District website.

**N. ADJOURNMENT**

On a motion from Trustee Sanchez and a second by Trustee Brake, the Board Meeting adjourned at 8:50 PM, by a unanimous vote of 4-0-0. Trustee Galvez was absent.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES**

\_\_\_\_\_  
**Kristen “Kris” Brake, Board Clerk**

\_\_\_\_\_  
**James Q. Hammond, Ed.D, Superintendent/Board Secretary**

**BOARD APPROVED:** \_\_\_\_\_

*Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.*

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

July 11, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP & AR 0420.4: Charter School Authorization; BP & Exhibit 0420.41: Charter School Oversight; BP & AR 1312.1: Complaints Concerning District Employees; BP & AR 1312.3: Uniform Complaint Procedures; AR 1340: Access to District Records; BB 9323.2 , Exhibit 1, and Exhibit 2: Actions by the Board; BP 3100: Budget; BP & AR 3250: Transportation Fees; BP & AR 3260: Fees and Charges; BP 3510: Green School Operations; BP & AR 3511: Energy and Waste Management; AR 3514: Environmental Safety; BP & AR 3515.4: Recovery for Property Loss or Damage; BP 3540: Transportation; BP & AR 4030: Nondiscrimination in Employment; AR 4161.1; 4361.1: Personal Illness/Injury Leave; BP 4119.22; 4219.22; 4319.22: Dress and Grooming; AR 4261.1: Personal Illness/Injury Leave; AR 5125.2: Withholding Grades, Diploma and Transcripts; BP & AR 5131.2: Bullying; BP & AR 5132: Dress and Grooming; E 5145.6: Parental Notifications; BP & AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction; BP 6142.6: Visual and Performing Arts Education: (Board Policies and Administrative Regulations are included in the agenda and are provided under separate cover)**

---

**REQUESTED ACTION**

Approve the second reading and adoption of the presented Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es).

**BACKGROUND INFORMATION**

In accordance with Agreement the between the California School Boards Association (CSBA) and the District, CSBA provides staff assistance with the revisions of Board Policies (BP), Board Bylaws (BB), Exhibits (E), and Administrative Regulations (AR). The Board routinely adopts and/or modifies policies and regulations, which reflect changes in law and legal references, as well as District philosophy, programs, and practices.

The Superintendent is recommending revisions to the following BPs, ARs, BBs, and Es:

**Superintendent's Office**

BP & AR 0420.4: Charter School Authorization  
BP & Exhibit 0420.41: Charter School Oversight  
BP & AR 1312.1: Complaints Concerning District Employees  
BP & AR 1312.3: Uniform Complaint Procedures  
AR 1340: Access to District Records  
BB 9323.2 , Exhibit 1, and Exhibit 2: Actions by the Board

**Business Services**

BP 3100: Budget  
BP & AR 3250: Transportation Fees  
BP & AR 3260: Fees and Charges  
BP 3510: Green School Operations  
BP & AR 3511: Energy and Waste Management  
AR 3514: Environmental Safety  
BP & AR 3515.4: Recovery for Property Loss or Damage  
BP 3540: Transportation

**(Ref. a 2.1)**

**Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as listed**

July 11, 2019

**Human Resources**

BP & AR 4030: Nondiscrimination in Employment  
AR 4161.1; 4361.1: Personal Illness/Injury Leave  
BP 4119.22; 4219.22; 4319.22: Dress and Grooming  
AR 4261.1: Personal Illness/Injury Leave  
AR 5125.2: Withholding Grades, Diploma and Transcripts  
BP & AR 5131.2: Bullying  
BP & AR 5132: Dress and Grooming  
E 5145.6: Parental Notifications

**Learning & Teaching**

BP & AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction  
BP 6142.6: Visual and Performing Arts Education

The recommended revisions have been reviewed, and it is agreed that the revisions apply to the District's current procedures and/or practices. Copies of the proposed revisions are available under separate cover and have been provided to District employee organizations. Additional copies are also available upon request in the Superintendent's Office.

These policies were presented to the Board of Trustees for first reading at the June 27, 2019, Regular Meeting of the Board of Trustees.

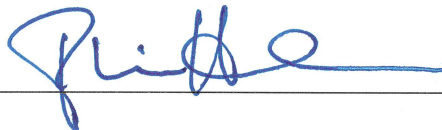
Prepared by: James Q. Hammond, Superintendent



**FINANCIAL IMPLICATIONS**

None.

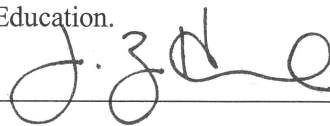
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BP & AR 0420.4: Charter School Authorization; BP & Exhibit 0420.41: Charter School Oversight; BP & AR 1312.1: Complaints Concerning District Employees; BP & AR 1312.3: Uniform Complaint Procedures; AR 1340: Access to District Records; BB 9323.2, Exhibit 1, and Exhibit 2: Actions by the Board; BP 3100: Budget; BP & AR 3250: Transportation Fees; BP & AR 3260: Fees and Charges; BP 3510: Green School Operations; BP & AR 3511: Energy and Waste Management; AR 3514: Environmental Safety; BP & AR 3515.4: Recovery for Property Loss or Damage; BP 3540: Transportation; BP & AR 4030: Nondiscrimination in Employment; AR 4161.1; 4361.1: Personal Illness/Injury Leave; BP 4119.22; 4219.22; 4319.22: Dress and Grooming; AR 4261.1: Personal Illness/Injury Leave; AR 5125.2: Withholding Grades, Diploma and Transcripts; BP & AR 5131.2: Bullying; BP & AR 5132: Dress and Grooming; E 5145.6: Parental Notifications; BP & AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction; BP 6142.6: Visual and Performing Arts Education.

Approved by: James Q. Hammond, Superintendent





# Consent Calendar

## (b) Business Services

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

July 11, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT: Purchasing and Contracts Report**

---

**REQUESTED ACTION**

Approve the contracts listed in the Purchasing and Contracts Report.

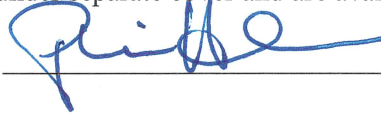
**BACKGROUND INFORMATION**

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

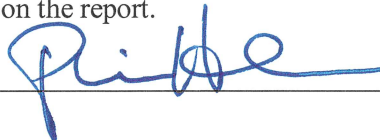
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report.

Approved by: James Q. Hammond, Superintendent



## Purchasing and Contracts Report

July 11, 2019

The following contracts are included in the July 11, 2019 agenda and are available under separate cover:

1. Notice of Completion for PO 394701 with **ROOFCORP** for roof repairs at Edison Elementary School Building A, B and C. At final cost of \$32,078. [Originator: Purchasing/Fund: Restricted General]
2. Notice of Completion for PO 394702 with **ROOFCORP** for roof repairs at Vina Danks Building C. At a final cost of \$87,381. [Originator: Purchasing/Fund: Restricted General]
3. Change Order No. 1, No. 2 and No. 3 (Additive) to Contract C-189-024B, Project K002 with **BOGH ENGINEERING, INC.**, for the Vernon Middle School Health and Learning Center, Category 02 Concrete, Grading, Demo and Asphalt. Total revised cost not to exceed \$1,610,626.22. [Originator: Purchasing/Fund: Building]
4. Award of bid and Contract C-190-002A to **UNIPAK CORP.**, for custodial supplies District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$100,000. [Originator: Purchasing/Fund: General]
5. Award of bid and Contract C-190-002B to **SOUTHWEST SCHOOL AND OFFICE SUPPLY** for custodial supplies District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$350,000. [Originator: Purchasing/Fund: General]
6. Award of bid and Contract C-190-002C to **WAXIE SANITARY SUPPLY** for custodial supplies District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$250,000. [Originator: Purchasing/Fund: General]
7. Award of bid and Contract C-190-002D to **P & R PAPER SUPPLY CO.**, for custodial supplies District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$100,000. [Originator: Purchasing/Fund: General]
8. Award of bid and Contract C-190-002E to **AMERICAN CHEMICAL & SANITARY SUPPLY CO., INC.**, for custodial supplies District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$100,000. [Originator: Purchasing/Fund: General]
9. Award of bid and Contract C-190-002F to **GORM INC.**, for custodial supplies District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$100,000. [Originator: Purchasing/Fund: General]
10. Award of bid and Contract C-190-002G to **CSS/RANCHO JANITORIAL SUPPLY** for custodial supplies District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$150,000. [Originator: Purchasing/Fund: General]
11. Award of bid and Contract C-190-002H to **MAINTEX** for custodial supplies District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$100,000. [Originator: Purchasing/Fund: General]
12. Award of bid and Contract C-190-025 with **SUNRISE PRODUCE** for produce purchases District wide. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$1,000,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]

## Purchasing and Contracts Report

July 11, 2019

13. Contract C-190-041 with **QUEST SOFTWARE, INC.**, for 5,000 additional licenses assets. Effective July 15, 2019 through July 15, 2022. Total cost not to exceed \$105,050. [Originator: Information Services/Fund: General]
14. Contract C-190-048 with **DLT SOLUTIONS, LLC** for maintenance of the appliance-based computer systems management solution to manage IT assets. Effective July 15, 2019 through July 15, 2022. Total cost not to exceed \$77,392.88. [Originator: Information Services/Fund: General]
15. Correction to Contract C-190-055 with **MEGAMATION LLC** for annual maintenance of Food & Nutrition Services work order system for all equipment related to food preparation and service. System will keep track of work orders submitted for each equipment. Correction is to contract number. [Originator: Food & Nutrition Services/Fund: Cafeteria]
16. Contract C-190-060 with **MICROSOFT CORPORATION** for Microsoft Exchange, Windows servers, desktop computers, and SQL Server support and troubleshooting. Effective July 24, 2019 through July 23, 2020. Total cost not to exceed \$72,680. [Originator: Information Services/Fund: General]
17. Contract C-190-062 with **CITY OF MONTCLAIR** to provide support to the Family Resource Center, including meeting with parents in a confidential location, assisting parents to enroll in health insurance, and assisting with the maintenance of the building in support of the implementation of the Family Resource Center Prevention and Early Intervention (PEI) Program Services Grant. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$14,200. [Originator: Learning & Teaching/Fund: General Restricted]
18. Contract C-190-122 with **RICK BAKER** to provide professional development and Keynote presentations to staff, parents, and students in support of the implementation of the District's Five-Year Action Plan. Effective July 11, 2019 through July 18, 2019. Total cost not to exceed \$2,700. [Originator: Superintendent's Office/Fund: Misc. Local Income]
19. Contract C-190-123 with **HOWARD L. FULLER** to provide professional development and Keynote presentations to staff, parents, and students in support of the implementation of the District's Five-Year Action Plan. Effective July 1, 2019 through July 30, 2021. Total cost not to exceed \$12,000. [Originator: Superintendent's Office/Fund: Misc. Local Income]
20. Contract C-190-145 with **CENTER FOR BEHAVIORAL SCIENCES INC.**, to provide related services and assessments in the area of behavior to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$20,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
21. Contract C-190-147 with **ABA WORKS, LLC dba WESTSIDE BEHAVIORAL GROUP** to conduct specialized psycho-educational assessments and services to students in the special education program per students' Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
22. Contract C-190-161 with **JANET KOHTZ, OD** to provide specialized assessments and therapy services to individuals with vision disabilities in support of their Individualized Education Plan (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]

## Purchasing and Contracts Report

July 11, 2019

23. Contract C-190-165 with **PACIFIC HEARING SERVICES** to provide specialized assessments and/or services in the area of audiology to students in special education programs per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$40,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
24. Contract C-190-167 with **PROTOCOL AGENCY INC.**, to provide specialized speech and language services and related services for students in the Special Education program per students' Individualized Education Program (IEP). Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$300,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
25. Contract C-190-172 with **SOUTH COAST CHILDREN'S SOCIETY, INC. dba SOUTH COAST COMMUNITY SERVICES** to provide counseling services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$400,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
26. Contract C-190-181 with **WEST END SPECIAL EDUCATION LOCAL CONTROL PLAN AREA (WESELPA)** for the proportionate share of audiological testing costs for OMSD students. Effective July 1, 2019 through June 30, 2020. The proportionate share will be based on the proportionate number of OMSD students in each class receiving audiological testing. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
27. Contract C-190-187 with **JOAN MACY SCHOOL** to provide Specialized Academic Instruction (SAI) and related services to students in the Special Education program. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts listed on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
28. Contract C-190-190 with **OLIVE CREST ACADEMY** to provide Specialized Academic Instruction (SAI), related services and assessments to students in the Special Education program. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts listed on Rate Sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
29. Contract C-190-191 with **PORT VIEW PREPARATORY, INC.**, to provide specialized academic instruction and services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
30. Contract C-190-199 with **CREATIVE BEHAVIOR INTERVENTIONS** to provide related services and assessments in the area of behavior to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed rates on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
31. Contract C-190-204 with **JOHN TRACY CLINIC** to provide Specialized Academic Instruction, services, and assessments to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed rates on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]

## Purchasing and Contracts Report

July 11, 2019

32. Contract C-190-209 with **APPLIED BEHAVIORAL ALTERNATIVES, INC.**, to provide related services and assessments in the area of behavior to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$10,000. [Originator: OMSD SELPA /Fund: Special Education/SELPA]
33. Contract C-190-212 with **CITY OF MONTCLAIR** to provide staff and materials for the ASES expanded learning program. Effective July 11, 2019 through June 30, 2020. Total cost not to exceed \$1,221,740. [Originator: Fiscal Service/Fund: ASES]
34. Contract C-190-213 with **CITY OF MONTCLAIR** to provide staff and materials for the ASES Supplemental expanded learning program. Effective July 11, 2019 through June 30, 2020. Total cost not to exceed \$125,360. [Originator: Fiscal Service/Fund: ASES]
35. Contract C-190-214 with **THINK TOGETHER** to provide staff and materials for the 21<sup>ST</sup> Century Community Learning Center expanded learning program. Effective July 11, 2019 through June 30, 2020. Total cost not to exceed \$209,800. [Originator: Fiscal Services/Fund: General]
36. Contract C-190-215 with **THINK TOGETHER** to provide staff and materials for the ASES expanded learning program. Effective July 11, 2019 through June 30, 2020. Total cost not to exceed \$1,213,180. [Originator: Fiscal Services/Fund: ASES]
37. Contract C-190-216 with **THINK TOGETHER** to provide staff and materials for the ASES expanded learning program. Effective July 11, 2019 through June 30, 2020. Total cost not to exceed \$584,802. [Originator: Fiscal Services/Fund: ASES]
38. Contract C-190-217 with **THINK TOGETHER** to provide staff and materials for the ASES expanded learning program. Effective July 11, 2019 through June 30, 2020. Total cost not to exceed \$642,310. [Originator: Fiscal Services / Fund: ASES]
39. Contract C-190-218 with **PTM DOCUMENT SYSTEMS** for 1-year service agreement for the Print to Mail system at Food & Nutrition Services. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$400. [Originator: Food & Nutrition Services/Fund: Cafeteria]
40. Contract C-190-219 with **CINNAMON HILLS YOUTH CRISIS CENTER** to provide specialized academic instruction and services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of the designated staff. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed amounts on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
41. Contract C-190-220 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 2018-19 Infant Discretionary Funds. Effective July 1, 2018 through September 30, 2020. Grant in the amount of \$4,942. [Originator: Fiscal Services/Fund: General]
42. Contract C-190-221 with **CALIFORNIA DEPARTMENT OF EDUCATION CSPP-9425 and Adoption of Resolution 2019-20-01** (Ref. b 3.10) to accept funding for child development program. Effective July 1, 2019 through June 30, 2020. Maximum reimbursable amount not to exceed \$3,074,473. [Originator: Learning & Teaching/Fund: Child Development]
43. Contract C-190-222 with **NONI REIS** to provide professional development for administrators and teachers. Effective August 14, 2019 through March 4, 2020. Total cost not to exceed \$7,500. [Originator: Learning & Teaching/Fund: General]

(Ref. b 3.5)

## Purchasing and Contracts Report

July 11, 2019

44. Contract C-190-223 with **PEARSON K12 LEARNING LLC** for licenses for the iLit ELL program, including training, to support the English learner program. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$109,500. [Originator: Learning & Teaching/Fund: General Restricted]
45. Contract C-190-224 with **SUCCESS FOR ALL FOUNDATION, INC.**, to provide professional development, technology support and licenses for the FastTrack Phonics program in support of student achievement at Haynes Elementary School. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$8,500. [Originator: Learning & Teaching/Fund: General Restricted]
46. Contract C-190-225 with **SUCCESS FOR ALL FOUNDATION, INC.**, to provide professional development, technology support and licenses for the FastTrack Phonics program in support of student achievement at El Camino Elementary School. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$9,600. [Originator: Learning & Teaching/Fund: General Restricted]
47. Contract C-190-226 with **SHRED-IT** for shredding of records for departments at the Hardy Center. Effective July 15, 2019 through July 31, 2019. Total cost not to exceed \$350. [Originator: Learning & Teaching/Fund: General]
48. Contract C-190-229 with **IMAGE SOURCE/XEROX** for lease and maintenance of color copier at Transportation Department. Effective July 12, 2019 through July 11, 2024. Total cost not to exceed \$2,000 per year. [Originator: Purchasing/Fund: General]
49. Contract C-190-231 with **ADOLFO CAPESTANY** to provide supplemental services and resources to students in support of programs such as SASA, SOAR Academy, District Mentoring Program, and Promise Scholars in alignment with the District's Five-Year Action Plan. Consultant will provide professional development to classified and certificated staff members and parents. Effective July 12, 2019 through July 30, 2023. Total cost not to exceed \$21,000. [Originator: Learning & Teaching/Fund: General and General Restricted]
50. Contract C-190-232 with **KAISER FOUNDATION HOSPITALS** to accept grant in support of the District's System of Care Intern Program. Effective July 1, 2019 through June 30, 2020. Total grant amount of \$15,000. [Originator: Learning & Teaching/Fund: General Restricted]
51. Contract C-190-233 with **PRENTICE M. HARRIS** to provide supplemental services and resources to students in support of programs such as SASA, SOAR Academy, District Mentoring Program, middle school interventions, and Promise Scholars in alignment with the District's Five Year Action Plan. Effective July 12, 2019 through July 30, 2022. Total cost not to exceed \$8,000. [Originator: Learning & Teaching/Fund: General and General Restricted]
52. Authorize use of Glendale Unified School District Contract P-13 18/19 on an as needed basis, for Apple Computer products, from **APPLE INC.**, with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$150,000. [Originator: Purchasing/Fund: General/Various]
53. Authorize use of CMAS Contract 3-18-70-1613B and NASPO PA California Contract 7-15-70-34-011 on an as needed basis, for computer peripherals and technology related catalog items, from **HOWARD TECHNOLOGY SOLUTIONS, a division of HOWARD INDUSTRIES** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$500,000. [Originator: Purchasing/Fund: General/Various]

## Purchasing and Contracts Report

July 11, 2019

54. Authorize use of Magnolia School District Technology Equipment Contract MSIT3, #1-23-2014/15 and NASPO Cooperative Purchasing Organization Master Price agreement AR233, on an as needed basis, for the purchase of computer peripherals and technology related catalog items from **CDW GOVERNMENT INC.**, with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$350,000. [Originator: Purchasing/Fund: General]
55. Authorize use of NASPO ValuePoint Cooperative Purchasing Program master agreement MNWNC-108, California Participating Addendum No. 7-15-70-34-003 on an as needed basis, for the purchase of computer equipment, software, peripherals and related services from **DELL MARKETING L.P./CONVERGEONE** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$3,000,000. [Originator: Purchasing/Fund: General]
56. Authorize use of NASPO ValuePoint Cooperative Purchasing Program Contract #MNWNC-115 and MNWNC-133, California Participating Addendum No. 7-15-70-34-001 and Department of General Services (DGS) Contract 3-15-70-2486E on an as needed basis, for the purchase of computer equipment, software, peripherals and related services from **HEWLETT PACKARD COMPANY/CONVERGEONE** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$5,000,000. [Originator: Purchasing/Fund: General]
57. Authorize use of San Diego Unified School District Bid No. GD-160758-76, on an as needed basis, for the purchase of curriculum materials, supplies, equipment and related materials from **SCHOOL SPECIALTY** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$250,000. [Originator: Purchasing/Fund: General]
58. Authorize use of CMAS Contract 4-17-72-0057B on an as needed basis, for the purchase of carpet and flooring from **TANDUS-CENTIVA/KYA SERVICES, LLC** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$400,000. [Originator: Purchasing/Fund: General/Deferred Maintenance]
59. Authorize use of San Bernardino County Superintendent of Schools Bid 17/18-0955, on an as needed basis, for the purchase of furniture and equipment from **VIRCO INC.**, with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$500,000. [Originator: Purchasing/Fund: General]
60. Authorize use of Arvin Union School District Piggyback Bid 2018-19-001, on an as needed basis, for the purchase of furniture and equipment from **SIERRA SCHOOL EQUIPMENT COMPANY** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$250,000. [Originator: Purchasing/Fund: General]
61. Authorize use of Los Angeles County Office of Education Bid 17/18-1607, on an as needed basis, for the purchase of office supplies, school supplies, and technology related catalog items from **OFFICE DEPOT** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$750,000. [Originator: Purchasing/Fund: General]
62. Authorize use of San Diego Unified School District Bid No. GD-160758-76, on an as needed basis, for the purchase of curriculum materials, supplies, equipment and related materials from **SCHOOL SPECIALTY** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$250,000. [Originator: Purchasing/Fund: General]



## Purchasing and Contracts Report

July 11, 2019

63. Authorize use of Val Verde Unified School District Bid #18/19-001, on an as needed basis, for the purchase of office supplies, school supplies, and technology related catalog items from **SOUTHWEST SCHOOL AND OFFICE SUPPLIES** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$400,000. [Originator: Purchasing/Fund: General]
64. Authorize use of CMAS Contract 4-18-71-0154B, on an as needed basis, for the purchase of furniture and equipment from **HERTZ SUPPLIES** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$200,000. [Originator: Purchasing/Fund: General]
65. Authorize use of San Bernardino County Contract 179765, on an as needed basis, for the purchase of office supplies, school supplies, and technology related catalog items from **STAPLES CONTRACT & COMMERCIAL, INC.**, with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$200,000. [Originator: Purchasing/Fund: General]
66. Authorize use of California State University/Foundation for California Community Colleges RFP #18-001, on an as needed basis, for the purchase of furniture and equipment from **STEELCASE/TANGRAM SUPPLIES** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$500,000. [Originator: Purchasing/Fund: General]
67. Authorize use of CMAS Contract 3-17-36-0030B, GSA Schedule No. GS-03F-137DA, on an as needed basis, for the purchase or lease of copiers, computer peripherals and technology related catalog items from **IMAGESOURCE/XEROX CORPORATION** with the same advantages, terms and conditions per Public Contract Code 20118. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$500,000. [Originator: Purchasing/Fund: General]
68. Amendment M1 to Contract C-189-004 with **PROGRESSIVE SURFACE SOLUTIONS** for installation of District supplied carpet and tile at various sites. Amendment is to term. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$200,000 per year. [Originator: Purchasing/Fund: General]
69. Amendment M1 to Contract C-189-009 with **WARE DISPOSAL** for trash removal at Montclair sites. Amendment is to term. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$150,000 per year. [Originator: Purchasing/Fund: General]
70. Amendment M1 to Contract C-189-019 with **INTEGRATED DEMOLITION AND REMEDIATION INC.**, for asbestos and lead abatement unit – price bid. Amendment is to term. Effective July 1, 2019 through June 30, 2020. Total cost not to exceed \$250,000 per year. [Originator: Purchasing/Fund: General/Capital Facilities]
71. Amendment M2 to Contract C-189-385 with **TYLER TECHNOLOGIES, INC.**, to provide software services consisting of system administration, system management, and system monitoring for Tyler software. Amendment is to increase cost and to provide electronic rollout services for Traversa software. Total cost of amendment not to exceed \$7,500 for a revised total cost not to exceed \$34,400. All other properties remain unchanged. [Originator: Transportation/Fund: General]

**Purchasing and Contracts Report**

July 11, 2019

72. Amendment M3 to Contract C-167-092A with **DURHAM SCHOOL SERVICES, L.P.**, to provide transportation services for field trips, athletic events and other school sponsored activities. Amendment is to cost and term. Effective July 1, 2019 through June 30, 2020. The cost of the amendment is \$381.10 per trip (5 hour minimum) plus \$64.47 for each additional hour. All other properties remain unchanged. [Originator: Transportation/Fund: General]

**RESOLUTION**

2019-20-01

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2019-2020.

RESOLUTION

BE IT RESOLVED that the Governing Board of Ontario-Montclair School District

authorizes entering into local agreement number CSP-9425 CA State Pres. Pgm. and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Phil Hillman</u>	<u>Chief Business Official</u>	
<u>Vanessa Eastland</u>	<u>Chief Financial Officer</u>	

PASSED AND ADOPTED THIS 11th day of July, 2019, by the

Governing Board of Ontario-Montclair School District

of San Bernardino County, in the State of California.

I, Kristen Brake, Clerk of the Governing Board of

Ontario-Montclair School District, of San Bernardino County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a July 11, 2019 meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

7/11/19  
(Date)

# Consent Calendar

## (c) Human Resources

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

July 11, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Certificated Personnel Recommendations Report #CERT192-0711**

---

**REQUESTED ACTION**

Approve Certificated Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Silvia Bustamante	TOA-Magnet/Academy Coordinator/Arroyo	08/02/2019
Felix Melendez	Principal/Serrano	07/01/2019

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Meehe Hong	Nurse/Briggs-Health Services 60% to 100%	07/01/2019
Jenon Johnson	TOA-Curriculum Support/Howard 100% to 80%	08/02/2019
Isabel Santos	Teacher-Newcomer/Vernon to Data Coach/Hawthorne	08/02/2019

**CERTIFICATED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**REQUESTS FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Christine Morgal	Teacher/Lincoln Medical Leave	06/27/2019-07/11/2019
Yesenia Rodriguez	Psychologist/Briggs-SPED FMLA Leave	07/29/2019-08/30/2019

**Certificated Personnel Recommendations Report #CERT192-0711**

July 11, 2019

**REVISED APPROVED LEAVE OF ABSENCE**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
-------------	-------------------	-----------------------	----------------------

None.

**AUTHORIZATION TO TEACH OUTSIDE OF CREDENTIAL: EDUCATION CODE 44258.2**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SUBJECT</u>	<u>EFFECTIVE</u>
-------------	-------------------	----------------	------------------

None.

**VARIABLE TERM WAIVER**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
-------------	-------------------	------------------

None.

**SUBSEQUENT VARIABLE TERM WAIVER**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
-------------	-------------------	------------------

Suzanne Molera	Speech Language Pathologist/Briggs-SPED	07/01/2019
----------------	---	------------

**RETIREMENT, RESIGNATION, RELEASE AND TERMINATION**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
-------------	-------------------	------------------

Angelo Frankie Alvarado	Assistant Principal/Vernon	06/30/2019
Janine Bauman	Psychologist/Briggs-SPED	06/04/2019
Aarika Petersen	SPED Teacher/Lincoln	06/24/2019
Tracy Platzner-Olsen	Intervention Teacher/Bon View	06/20/2019
Mara Sutton-Barnes	Speech Language Pathologist/Briggs-SPED	06/24/2019
Yvonne Villanueva	TOA-Curriculum Support/Corona	06/30/2019

Prepared by: Hector Macias, Assistant Superintendent, Human Resources

Reviewed by: Phil Hillman, Chief Business Official

Approved by: James Q. Hammond, Superintendent

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

July 11, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Classified Personnel Recommendations Report #CLA192-0711**

---

**REQUESTED ACTION**

Approve Classified Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Rosalba Arvizu	Clinical Supervisor/Family Collaborative Services	07/15/2019
Claudia Barragan-Cano	Bus Driver/Transportation	07/16/2019
Modesty Bullock	Health Service Asst.-Special Needs II/Wiltsey	08/05/2019
Jessica Cooper	Custodian/El Camino	07/15/2019
Paola D'Aloia-Pascuzzo	Behavior Health Office Specialist/OMSD Counseling Center	07/01/2019
Heidi Escoto	Proctor/Vista Grande	08/07/2019
Elizabeth Jara	Custodian/Monte Vista	07/15/2019
Andrea Littleworth	Occupational Therapist/Briggs-SPED	07/31/2019
Sylvia Madrigal	Custodian/Montera	07/15/2019
Brian Maes	Custodian/Central	07/15/2019

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, ADDITIONAL ASSIGNMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Susana Acosta	Custodian/Monte Vista 6 hours to Serrano 8 hours	07/15/2019
Virginia Ayala	Custodian/El Camino 6 hours to Lehigh 7 hours	07/15/2019
Valorie Garcia	Instructional Asst./Vista Grande to IA-Learning Needs/Sultana	08/06/2019
Jorge Gastelum	Custodian/Lehigh 7 hours to Euclid 8 hours	07/15/2019
Adam Jimenez	Custodian/Montera 6 hours to 8 hours	07/15/2019
Anthony Mabon	Custodian/Central to Oak	07/15/2019
Silvia Vargas	39-Month Rehire List to IA-Computer/Linda Vista	08/02/2019

**Classified Personnel Recommendations Report #CLA192-0711**

July 11, 2019

**CLASSIFIED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Gloria Briseno	Substitute Custodian	06/20/2019
Caleb Catuara	Substitute AVID Tutor	08/07/2019
Jose Juarez	Substitute Custodian	06/27/2019
Aurora Vargas	Substitute Custodian	07/01/2019

**SHORT TERM CLASSIFIED SUBSTITUTES ASSIGNMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Diane Dixon	Clerical/Briggs-L&T-Material Center	07/22/2019-08/16/2019
Jaime Negrete	Warehouse Worker/Food & Nutrition Services	07/01/2019-12/31/2019

**REQUEST FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Richard Espinoza	Senior Warehouse Worker/Central Production Kitchen Extended Medical Leave	06/30/2019-07/31/2019
Mario Heredia	Head Custodian I/Mariposa Extended Medical Leave	06/06/2019-07/19/2019
Richard Luna	Ground Maintenance Worker II/Briggs-Operations Extended Medical Leave	06/20/2019-09/30/2019
Anthony Mabon	Custodian/Central Medical Leave	06/03/2019-07/31/2019
Carol Olson	Proctor/El Camino Medical Leave	05/23/2019-07/01/2019
Jonathan Orozco	Warehouse Worker/Warehouse Extended Medical Leave	06/13/2019-07/11/2019
Alice Padilla	Bus Driver/Transportation FMLA Leave	08/06/2019-01/31/2020
Fady Saleh	HVAC Technician/Briggs-Operations Medical Leave	06/17/2019-07/12/2019
Mercedes Velez	Custodian/Bon View Medical Leave	06/19/2019-06/25/2019



**Classified Personnel Recommendations Report #CLA192-0711**

July 11, 2019

**REVISED APPROVED LEAVE OF ABSENCE**

**NAME**                                      **ASSIGNMENT**                                      **APPROVED DATES**                                      **REVISED DATES**

None.

**RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION**

**NAME**                                      **ASSIGNMENT**                                      **EFFECTIVE**

Leslie Hitchcock	Physical Education Asst./Briggs-L&T	06/20/2019
Janice Morales	Special Needs Program Asst./Vina Danks	06/28/2019
James Severin	Lead Painter/Briggs-Operations	07/31/2019
Johnny Thompson	Student Mentor & Campus Asst./Briggs-L&T	07/19/2019
Maria Vargas	Food Service Asst. I/Vineyard	06/19/2019

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 

# Consent Calendar

(d) Learning & Teaching

Consent Calendar: (d) Learning & Teaching

**NONE**

# Discussion/Action/Public Hearing

Discussion/Action/Public Hearing:

**NONE**

# Information/Announcements

Information/Announcements:

**NONE**





---

Ontario-Montclair School District  
Superintendent's Office  
950 West "D" Street Ontario, CA 91762  
Office: (909) 418-6445 Fax: (909) 459-2542



E-mail: [info@omsd.net](mailto:info@omsd.net)